



**ARIZONA STATE PARKS BOARD
CITY OF APACHE JUNCTION
CITY COUNCIL CHAMBERS
NOVEMBER 30, 2011
MINUTES**

Board Members Present

Tracey Westerhausen, Chairman; Walter D. Armer, Jr., Vice-Chairman; William C. Scalzo; Alan Everett

Board Members Absent

Reese Woodling; Maria Baier; Larry Landry

Staff Members Present

Renée Bahl, Executive Director; Jay Ream, Assistant Director, Parks; Kent Ennis, Assistant Director, Administration; Jay Ziemann, Assistant Director, External Affairs and Partnerships; Monica Enriquez, Executive Staff Assistant; Jeanette Hall, Chief of Staff

Attorney General's Office

Laurie Hachtel, Assistant Attorney General

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

**A. CALL TO ORDER FOR EXECUTIVE SESSION - ROLL CALL - Time Certain:
9:00 AM**

Vice-Chairman Armer called the meeting to order at 9:00am. Roll Call indicated a quorum was present. Chairman Westerhausen called into this portion of the meeting. Mr. Everett motioned to go into Executive Session. Mr. Scalzo seconded the motion. The motion passed unanimously with Mr. Woodling, Mr. Landry and Ms. Baier absent.

B. EXECUTIVE SESSION - Upon a public majority vote, the Board may hold an Executive Session that is not open to the public for the following purposes:

- 1. To discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3).**
 - a. Sponsorship and Donations advice**
 - b. Recruitment of Executive Director or Appointment of Interim Executive Director**
- 2. To discuss or consider matters related to employment pursuant to A.R.S. §38-431.03(A)(1).**
 - a. Recruitment of Executive Director or Appointment of Interim Executive Director**
 - b. Mid-Period Performance Review of Executive Director**

C. CALL TO ORDER - ROLL CALL – Time Certain: 10:00 AM

Chairman Westerhausen called the meeting to order at 10:00am. Roll Call indicated a quorum was present.



D. PLEDGE OF ALLEGIANCE

Chairman Westerhausen asked Mayor John Insalaco of Apache Junction to lead the audience in the Pledge of Allegiance. Chairman Westerhausen said Apache Junction, the Superstition Mountains and Lost Dutchman State Park have been part of the news this past week. A tragic plane crash took place on the eve of Thanksgiving taking the lives of six people. She told the audience she would like them to join her in a moment of silence to remember the victims and their families and to give thanks to the first responders who everyday are the ones called upon when events like this touch our lives.

E. INTRODUCTIONS OF BOARD MEMBERS AND AGENCY STAFF

- 1. Board Statement - “As Board members we are gathered today to be the stewards and voice of Arizona State Parks and its Mission Statement to manage and conserve Arizona’s natural, cultural, and recreational resources for the benefit of the people, both in our parks and through our partners.”**

The Board and Staff introduced themselves. Mr. Scalzo read the Board Statement.

- F. CALL TO THE PUBLIC –** Consideration and discussion of comments and complaints from the public. Those wishing to address the Board must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time.

Mayor John Insalaco of Apache Junction thanked the Board for holding its meeting in Apache Junction. He also thanked the Board for being a great partner and said it is wonderful working with Arizona State Parks (ASP).

Drew John, Graham County, Board of Supervisors, thanked the Board and staff that have worked to keep parks open. He also thanked Ms. Bahl for all that she has done. He said she would be missed and wished her the best. He noted that all of the plane crash victims were from Graham County.

Norm Hanson, Benefactors of Red Rock State Park, said the Board of the Benefactors of Red Rock wanted to publicly express thanks to ASP but especially Renée Bahl. He said there has been some hard times during her tenure but organizations such as the Benefactors have more confidence and feel stronger and believe again that there are some solutions. He thanked Ms. Bahl for her leadership. He said she listened and she engaged and came up with workable solutions. He noted former Chair Birgit Lowenstein could not be there but expressed her gratitude to Ms. Bahl as well.

- G. DIRECTOR’S SUMMARY OF CURRENT EVENTS –** The Executive Director will provide a report on current issues and events affecting Arizona State Parks. A list of items to be discussed under this agenda item will be posted on the State Parks website (azstateparks.com) 24 hours in advance of the Parks Board meeting.

Ms. Bahl thanked the City of Apache Junction for the use of their facilities at this meeting.



Ms. Bahl gave a presentation on the Director's Summary of Current Events. The presentation is included in these minutes as Attachment A.

Mr. Everett asked if the Arizona Highways subscription partnership was ongoing. Ms. Bahl said it is ongoing. She said there is no end date.

Ms. Bahl gave a State of State Parks. She said ASP's strengths are the vision, "That ASP is indispensable to economies, communities and environments of Arizona," the very talented and dedicated staff, constituent support, unique natural, cultural and recreational resources and the Parks Board. She said ASP's weaknesses are lawmakers and leaders lack of understanding ASP's connection as an economic engine and a core competency. ASP's reality is that since FY 2008 \$82 million has been swept from State Parks' coffers. In the summer of 2009, three parks (Tonto Natural Bridge, Jerome and McFarland) were closed due to restoration but also a lack of operation funding. Then in December 2009, due to the fund sweeps that year, the Parks Board had no choice but to close two-thirds of the park system and eliminate the majority of statewide programs due to lack of funding. This was due to a number of reductions in force and layoffs. Today, ASP operates at about half-staff, there is no capital budget, deferred maintenance backlog of over \$170 million and the operating budget is woefully inadequate and completely unstable. With that said, in 2012, all but one park will be open for the public. She said that is an amazing accomplishment. ASP has re-engineered its park operations. Staff worked with governments, private organizations, and a Tribe to employ innovative solutions to keep parks open. Today 13 parks are operated by ASP without any financial assistance, six parks are operated by ASP with financial assistance from communities, seven parks have been turned over to public or private operators but remain open to the public and every park has support from its local community. In FY 2011 ASP made a 17% positive margin on the direct park operating costs. That means that the cost to directly operate a park and the revenue that was brought in was 17% more. Arizona is the only state in the nation to turn a positive margin on its operating costs. She noted that 17% is higher than a typical park concessionaire would pay. Lawmakers had swept 21% so ASP made 17% but 21% was swept. She said many leaders either do not or choose not to recognize ASP as an economic engine that generates revenue and supports 3,300 local jobs with \$0 in state general fund investment. With a \$22 million annual return to state and local coffers, ASP is the best investment in town. ASP's challenge is to have leaders understand that ASP is a core competency. ASP's challenge is to get that message out. ASP's challenge is to secure adequate and sustainable agency funding. The future: Rep. Karen Fann is sponsoring legislation to protect park-generated revenues. She gets it and a lot of other lawmakers are getting it now, too. This would give the agency a tool to help ASP operate more like a business but it gives the federal government assurance that ASP's revenues would be kept within the system. That allows ASP to expand public and private partnerships on federally owned land. She said when ASP recovers financially do not ever let go of the partnerships that have been made and enhanced. They gave ASP new strength and ASP is a better agency for it.

The Board thanked Ms. Bahl for her service and gave her kind parting words.



H. BOARD ACTION ITEMS

1. Approve Minutes of October 26, 2011 Arizona State Parks Board Meeting

Chairman Westerhausen deferred this item to the January 11, 2012 Board meeting.

I. DISCUSSION ITEM

1. Arizona State Parks Board Advisory Committees, Commissions and Group Update

Mr. Ziemann said at the request of the Arizona State Parks Board, staff gathered the information regarding the ten Advisory Committees that aid the Arizona State Parks Board. Each of the ten Committees have met and completed a self-assessment utilizing the flowchart model that was first crafted by the State of Virginia and then adopted by the Governor's Commission on Privatization and Efficiency. He noted the Parks Board took itself through that exercise at its October 26, 2011 meeting. He said not surprisingly all of the Advisory Committees deem themselves to be indispensable moving forward. The self-assessment of each group is attached to these minutes as Attachment B.

H. BOARD ACTION ITEMS

2. Consider Soliciting Applications for Advisory Committee Appointments –

Staff recommends the Arizona State Parks Board direct staff to conduct a public solicitation to find qualified people interested in serving on the Arizona State Committee on Trails, the Off-Highway Vehicle Advisory Group and the Natural Areas Program Advisory Committee so that the Board may take action and appoint members at its March 21, 2012 meeting. I further move that the current members of the Historic Preservation Advisory Committee continue to serve until the Arizona State Parks Board is ready to seek new members.

Walter D. Armer, Jr: I move the Arizona State Parks Board direct staff to conduct a public solicitation to find qualified people interested in serving on the Arizona State Committee on Trails, the Off-Highway Vehicle Advisory Group and the Natural Areas Program Advisory Committee so that the Board may take action and appoint members at its March 21, 2012 meeting. I further move that the current members of the Historic Preservation Advisory Committee continue to serve until the Arizona State Parks Board is ready to seek new members.

Mr. Scalzo seconded the motion. The motion passed unanimously with Mr. Woodling, Mr. Landry and Ms. Baier absent.

The Arizona State Parks Board Action Report on this agenda item is included in these minutes as Attachment C.

5. Discussion on Legislative Issues, Priorities, Messaging Points and Potential Solutions for Upcoming Legislative Sessions – The Arizona State Parks Board may vote to take a position or provide direction to staff concerning legislative issues, priorities, messaging points or potential solutions for upcoming legislative sessions affecting Arizona State Parks.



Mr. Ziemann said the draft of the Fann bill is still being worked on. This is the bill that would be designed to protect park generated revenues and allow ASP to work with the Bureau of Land Management (BLM) to get Third Party concessions projects at many of ASP's recreation parks. He said since the bill is still being worked on there is not a draft to share with the Board or a bill number to let the public know so they could share with their constituents. He said as soon as there is a bill number, staff would make that available to the Board and to the public.

Mr. Scalzo asked if there are additional sponsors in the Senate or the House. Mr. Ziemann said staff is meeting with legislators. Packets of material have been prepared for Rep. Fann. In addition every legislator with a park in their district has a series of economic and visitation data and why it is important for their district.

Chairman Westerhausen said legislators who do not have parks in their legislative district, but who have members of their districts that love State Parks, express favorable feelings toward the Fann bill.

Chairman Westerhausen asked what the status of the Melvin bill is. Mr. Ziemann said he spoke with Senator Melvin about signing on and he is amenable to that. He said some of the other people from Maricopa County districts including Senator Nelson and Rep. Brophy-McGee have expressed interest and staff is continuously making those contacts.

Mr. Scalzo asked what committees did Mr. Ziemann think this bill would be placed. Mr. Ziemann said those conversations are now taking place. He said it is his belief that it would be assigned to the Natural Resources Committee in the House or the House Governing. He noted that there is no money involved so it should not need to go to the Appropriations Committee.

Mr. Ziemann said at the Board's October meeting, the Board directed staff to make the one page fact sheet more attractive. The Board received the first draft. He noted there are things that still need to be corrected. He asked the Board to look it over and let staff know if in terms of presentation if this is amenable and acceptable to the members of the Board. Mr. Ziemann asked the Board if they had comment on these to send them to him via email.

I. DISCUSSION ITEMS

2. Revenue Forecast by Major Fund and Park Visitation Update

Mr. Ennis said the Enhancement Fund was up by almost 12% in the month of October. He said year-to-date it is up 10%. He said in terms of visitation it is up 8% in the month of October and close to 2% year-to-date. He noted that Lost Dutchman State Park is leading the parks system in terms of growth with 23% in the month of October and 30% year-to-date.

Mr. Ennis said the Off-Highway Vehicle Recreation Fund is on target and a little bit above forecast by 5% percent year-to-date. The Law Enforcement Boating Safety Fund is running about 3% above forecast so far this year. The State Lake Improvement Fund is tracking on the forecast. Interest earnings are running slightly ahead of forecast.



3. State Parks Operations Status Update

Mr. Ream gave a presentation on the State Parks Operations Status Update. The presentation is included in these minutes as Attachment D.

4. Request for Information for the Lodge at Tonto Natural Bridge State Park Update

Mr. Ziemann said in January 2011 the Board directed that a Request for Proposal (RFP) be issued for the operation of the Lodge at Tonto Natural Bridge State Park. Unfortunately Mother Nature intervened last winter and the Lodge was not presentable until this past fall. Staff deemed it was essential to first issue a Request for Information (RFI) to get input from the private sector before an RFP was issued and the fear was not getting good responses to the RFP. The RFI was issued on September 8, 2011, an on-site meeting was held on September 20, 2011 and those responses were due on October 21, 2011. ASP received six responses and staff is currently assessing those responses. He said that none of the responses wholly met staff's expectations. Some of the responses indicated an interest in being in business at Tonto Natural Bridge but not in running the Lodge. Others were interested in operating the entire park with the Lodge as a sideline. He said virtually all of them were most interested in the State providing an extensive capital investment to upgrade the Lodge before they would step in and take over or be willing to partner with ASP. At the January 2012 Parks Board meeting, staff would have a summary of each of the RFI respondents and enter into a discussion with the Board on how then to proceed.

5. Agency Sunset Review and Office of Auditor General Audit Update

Ms. Bahl said the Sunset Review requires the Legislature to review the purpose and functions of State agencies to determine whether that agency would continue, be revised, be consolidated or be terminated. In 2003, ASP was continued for ten years until July 1, 2013. Currently the Auditor General is at the ASP offices and has conducted a preliminary interview and is doing fieldwork right now and it would continue until early in the spring (November 2011 – March 2012). Then in mid-May the Auditor General would give a draft audit. A Board meeting would have to be convened because there is a short time period to return any responses. Then the final audit would be submitted to ASP in mid-June. ASP would respond formally to that audit and then it is publicly released within five days. She said in the fall of 2012 there would be a committee of reference hearing and that committee would make a recommendation on how ASP would move forward and then there would be a bill in 2013. The Board would receive regular updates in the next calendar year.

Mr. Scalzo asked if this was more than a fiscal audit. This is more of an operational audit. Ms. Bahl said it is an entire agency audit. Is ASP still relevant to the State of Arizona and should it continue or be revised.

Chairman Westerhausen asked if the Auditor General's office planned to meet with Board members. Ms. Bahl said she expected the auditors to speak with each Board member but that is up to them. They might also talk to the Board in Executive Session.



H. BOARD ACTION ITEMS

- 3. Consider Celebrating Our Partners Through Arizona State Parks Board Resolutions - Time Certain – 11:00 AM** - Staff recommends the Arizona State Parks Board formally recognize all Arizona State Parks partners who have supported the agency through financial contributions and/or in-kind support during the economic downturn through Arizona State Parks Board resolutions.

Chairman Westerhausen said the great part of being the Chairperson is to be able to greet so many of ASP's supporters and partners personally today.

The Assistant Directors took turns calling each partner to the front of the auditorium to receive their Resolution from Chairman Westerhausen and Ms. Bahl.

The following partners were on hand to receive the Resolution:

Arizona Archaeological Society
The Arizona Council for Enhancing Recreation and Tourism
The Arizona Office of Tourism
Arizona Department of Corrections
Arizona Fair Association
Arizona Highways Magazine
Arizona State Land Department
Arizona Watchable Wildlife
Astronomers of the Verde Valley
Benefactors of Red Rock State Park
Boyce Thompson Foundation
Bureau of Land Management
Camp Verde Chamber of Commerce
City of Apache Junction
Environmental Planning Group
Friends of Lost Dutchman
Friends of Oracle
Friends of Tonto Natural Bridge
Graham County
Master Gardeners of Cochise County
National Park Service
Tombstone Chamber of Commerce
AmeriCorps National Civilian Community Corps
Arizona Department of Transportation
Arizona State Parks Volunteers
Arizona Site Stewards
Arizona State Parks Foundation

The following partners received Resolutions but did not come in person to receive it:

AAA Arizona
American Park Network
Amerind, Inc.
Aramark



Arizona Department of Water Resources
Arizona Game and Fish Department
Arizona Historical Society
Arizona Humanities Council
Apache County
Benson Visitor Center
Ben Watts, Youth Ambassador
City of Cottonwood
City of Safford
City of Sedona
City of Tombstone
City of Winslow
City of Yuma
Cottonwood Chamber of Commerce
Department of Entomology & Center for Insect Science, University of Arizona
Department of Mining & Geological Engineering
Enviro-Systems
Friends of Alamo
Friends of Kartchner Caverns
Friends of Roper Lake
Friends of Slide Rock
Friends of Sonoita Creek
Friends of Verde River Greenway
Hold the Fort
The Hopi Tribal Council
Hopi Tribe Economic Development Corporation
Huachuca Astronomy Club
HydroGeophysics
Jerome Chamber of Commerce
Kelly Alvidrez, Youth Ambassador
La Paz County
Luke Air Force Base
Parker Chamber of Commerce
Riordan Action Network
Sandpoint Marina & RV Park
Santa Cruz County
Sedona Chamber of Commerce
Slide Rock Market
Town of Camp Verde
Town of Florence
Town of Payson
Town of Pima
Town of Safford
Town of Star Valley
Town of Thatcher
Town of Wickenburg



Tubac Historical Society
University of Arizona and Northern Arizona University
United States Forest Service
United States Geological Survey
Yavapai County Board of Supervisors
Yuma Crossing National Heritage Area

Ms. Bahl said with these 83 partners, ASP was able to keep the parks open. ASP could not have done it without each and every person associated with these groups. The audience applauded.

- 4. Consider Obtaining Public Comment on Proposed Arizona State Parks Fee Schedule** – Staff recommends the Arizona State Parks Board direct staff to solicit public comment on the proposed Fee Schedule.

Alan Everett: I move the Arizona State Parks Board direct staff to solicit public comment on the proposed Fee Schedule.

Mr. Armer seconded the motion. The motion passed unanimously with Mr. Woodling, Mr. Landry and Ms. Baier absent.

The Arizona State Parks Board Action Report on this agenda item is included in these minutes as Attachment E.

Mr. Ream said he would refer to page 10A in the Board Report, which is a summary of the proposed fees. This is included in these minutes as Attachment F.

Mr. Ream explained the details on each type and that is included in these minutes as Attachment G.

- 6. Discussion and Possible Action Regarding Recruitment of Executive Director or Appointment of Interim Executive Director** – This item may include discussion to make recommendations to the Arizona State Parks Board regarding process or candidates for interim director.

Chairman Westerhausen said at the November 23, 2011 Board meeting, she appointed two subcommittees. The first subcommittee would look to find an Interim Executive Director. The committee's members are Chairman Westerhausen and Vice-Chairman Armer. The second subcommittee would look to find a Permanent Executive Director. This committee's members are Bill Scalzo, Chair, Alan Everett, Larry Landry and Maria Baier.

Chairman Westerhausen called for a standing ovation for departing Executive Director Renée Bahl.

J. TIME AND PLACE OF NEXT MEETING AND CALL FOR FUTURE AGENDA ITEMS

- 1. Staff recommends the next Arizona State Parks Board Meeting be held on Wednesday, January 11, 2012.**

Chairman Westerhausen said the next meeting would include election of the Board's officers. It would be held at the ASP offices in Phoenix.



Mr. Armer said he wanted to publicly acknowledge the Arizona Department of Transportation Board million for re-establishing the \$1 million grant to ASP.

2. **Board members may wish to discuss issues of interest to Arizona State Parks and request staff to place specific items on future Board meeting agendas.**
3. **In order to plan the Parks Board meetings and activities for 2012, staff recommends that the Board meetings be scheduled for the following dates. Executive Sessions will begin at 9:00 a.m. Public Sessions will begin at 10:00 a.m.**

**January 11, 2012
February 15, 2012
March 21, 2012**

Election of officers

**Advisory Committee
Appointments**

**May 2, 2012
June 27-28, 2012
September 12, 2012
October 24, 2012
December 5, 2012**

**Budget discussions
Grant awards
Strategic Planning
Advisory Committee
Appointments**

K. ADJOURNMENT

Mr. Scalzo motioned to adjourn the meeting. Mr. Everett seconded the motion. The motion passed unanimously with Mr. Woodling, Mr. Landry and Ms. Baier absent. The meeting adjourned at 11:55am.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

Tracey Westerhausen, Chairman

Renée E. Bahl, Executive Director

1/17/12 10:55 AM

Attachment A

Director – Current Event

Arizona Highways Magazine Promotion

\$3,740 for State
Parks

748 magazine
subscriptions

HELP US ... HELP OUR STATE PARKS!

Just choose the code for the State Park you wish to support from the list below and enter it in the promo code box.

Use the promo codes
below to donate to
the State Park of
your choice.

State Parks Foundation
(for the benefit of all
Arizona State Parks):
VOCPTN

Alamo Lake State Park
VOCPAL

Boyce Thompson
Arboretum State Park
VOCBPT

Buckskin Mountain
State Park
VOCBMT

Catalina State Park
VOCPCA

Catalina Cove State Park
VOCPCO

Dead Horse Ranch
State Park
VOCPDH

Food Hollow Lake
Recreation Area
VOCPFH

Fort Verde State
Historic Park
VOCPFV

Hamdovi Ruins State Park
VOCPHR

Jerome State Historic Park
VOCJHP

Kautzner Overlook
State Park
VOCPKO

Lake Havasu State Park
VOCPLH

Lost Dutchman State Park
VOCPLD

Lyman Lake State Park
VOCPLL

McFarland State
Historic Park
VOCPMH

Oracle State Park
VOCPOR

Patagonia Lake
State Park
VOCPLP

Picacho Peak
State Park
VOCPPP

Red Rock State Park
VOCRRR

Riverton Maroon
State Historic Park
VOCPRM

Roper Lake
State Park
VOCRLR

Slide Rock State Park
VOCPSR

Tombstone Courthouse
State Historic Park
VOCPTC

Tonto Natural Bridge
State Park
VOCPTN

Tubac Presidio State
Historic Park
VOCPTP

Yuma Quartermaster
Depot State Historic Park
VOCPTY

Yuma Territorial Prison
State Historic Park
VOCPTY

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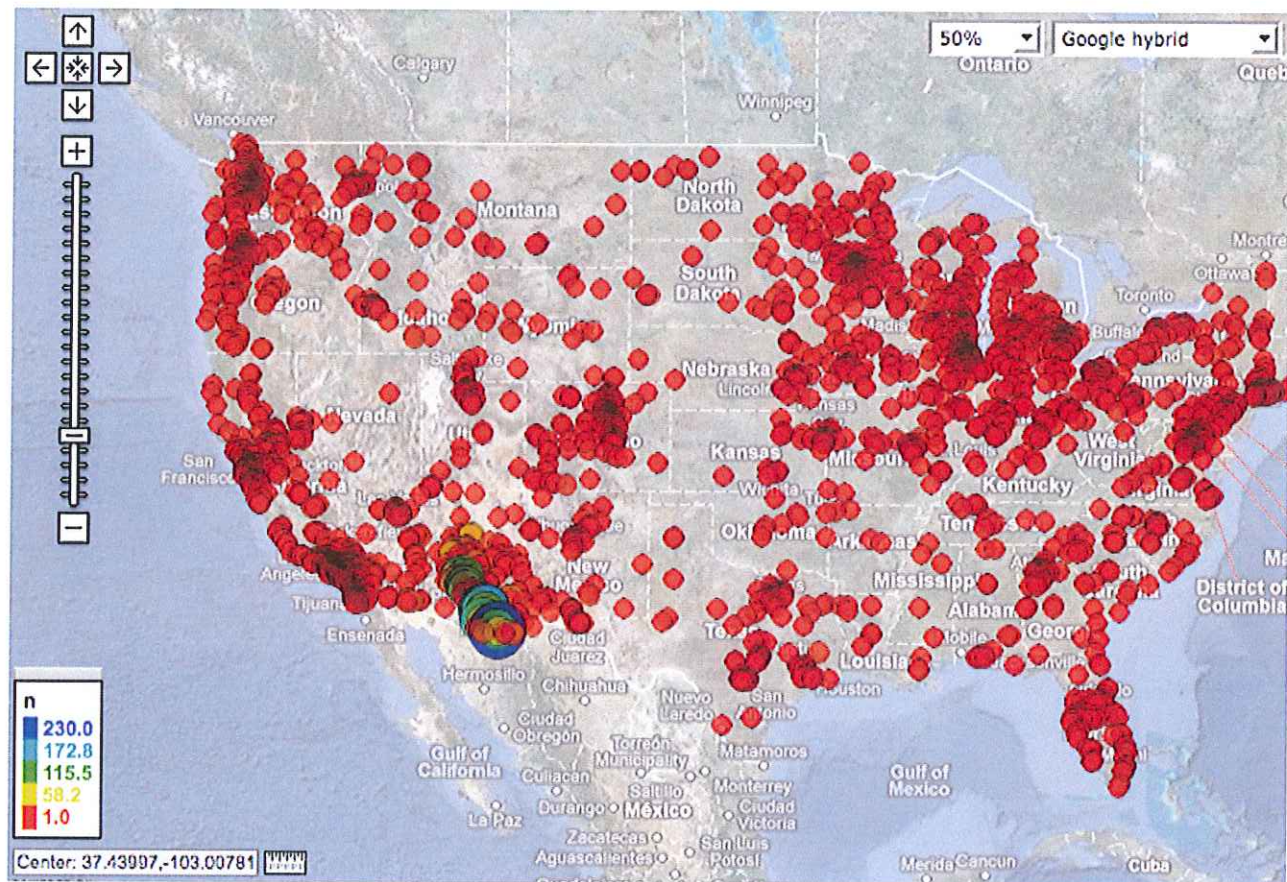
Director – Current Event

Update: Online Reservation System

1. Total of 14 parks now online
2. Calendar Year Data (Jan-November 15, 2011)
 - a. 63% of customer advance reservations revenues made online
47% of Kartchner Caverns reservations revenues online
 - b. 67% of park system revenues processed by Itinio
 - c. System has processed 21,000 web transactions

Director – Current Event

Kartchner Caverns – Geolocating 14,000 customers as compiled on new reservation system (Jan-Oct. 2011)



Director – Current Event

Marketing for Arizona State Parks

Delta Airlines Advertising

January 2012 – 1.5 million potential visitor impressions.

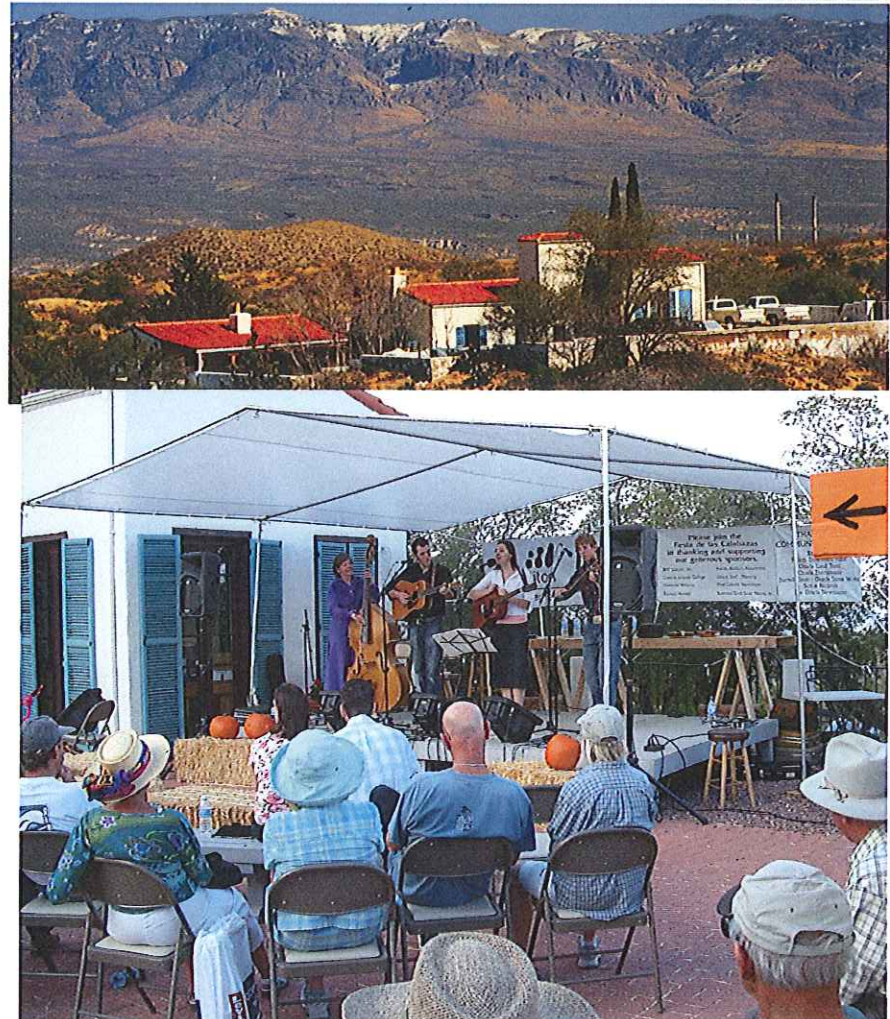
<http://www.youtube.com/watch?v=jYeloPKyrZA>

Director – Current Event

Oracle State Park

Agreement with Friends of Oracle State Park

Friends will provide \$21,000 and volunteer time to keep park open 6 months in 2012



Director – Current Event

Kartchner Caverns

1. Roads - asphalt slurry
2. Well-house building
3. New signage



Director – Current Event

Picacho Peak
State Park

Patagonia Lake
State Park

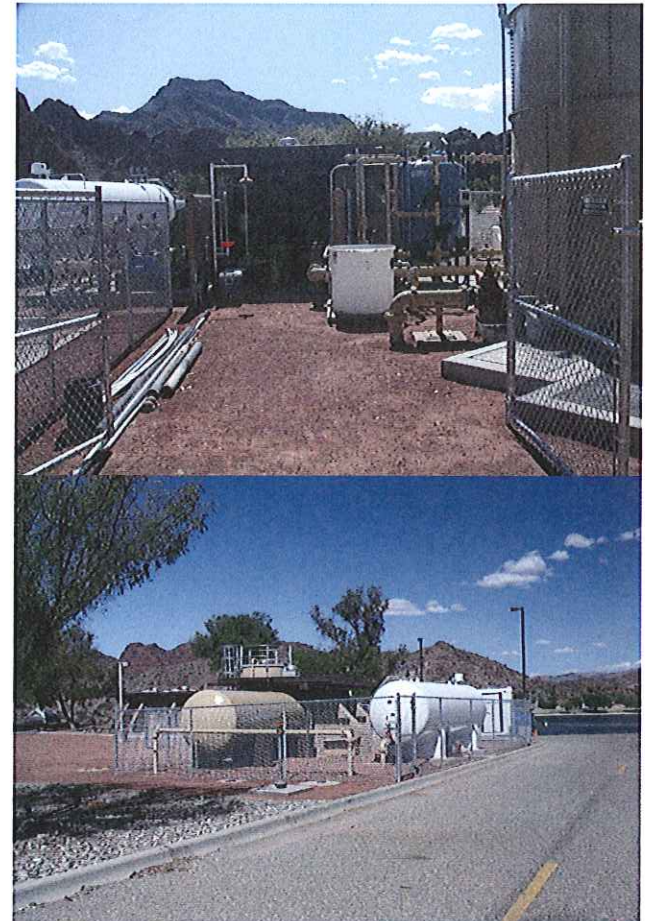
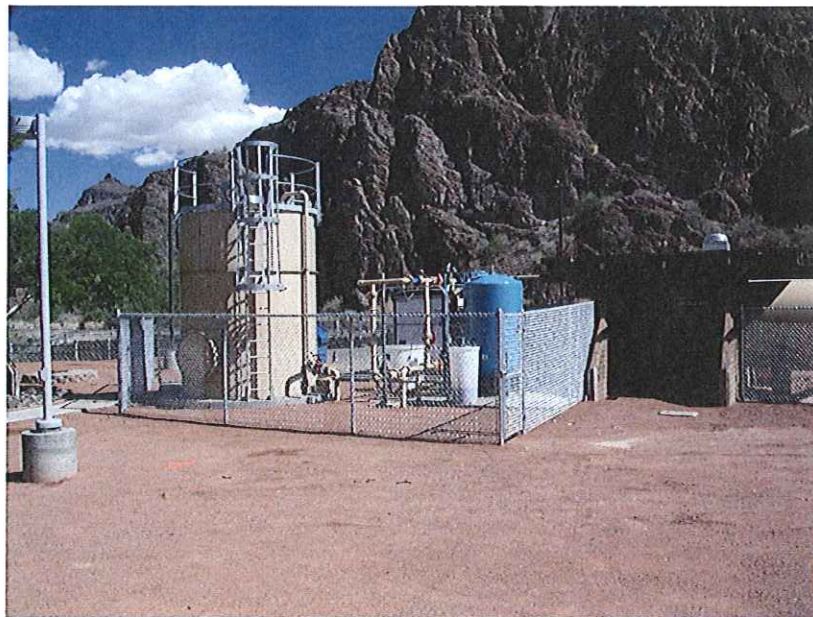
crack & slurry
seal of roadways



Director – Current Events

Buckskin Mountain State Park

Potable Water System Upgrades



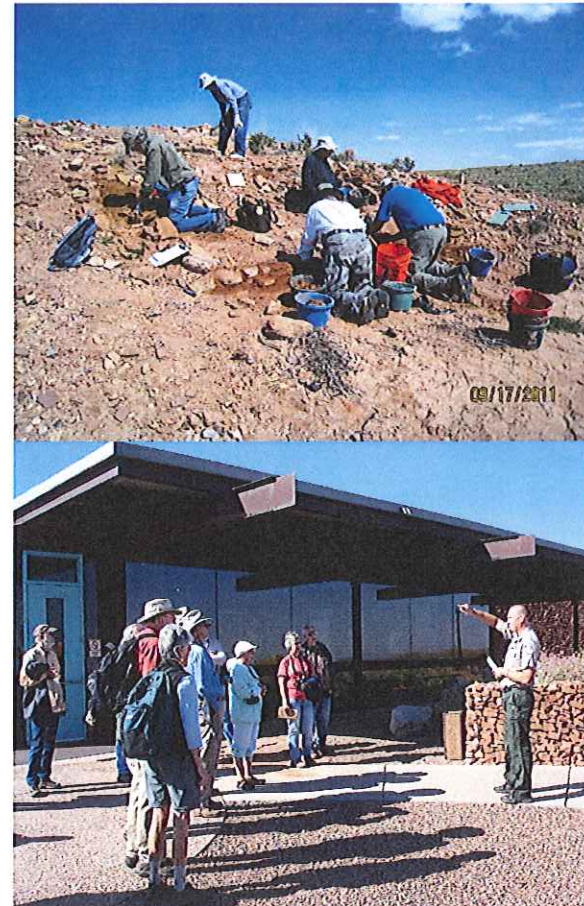
Director – Current Event

Homolovi State Park

September 16-18, 2011

Stabilization projects by
Arizona Archaeological
Society

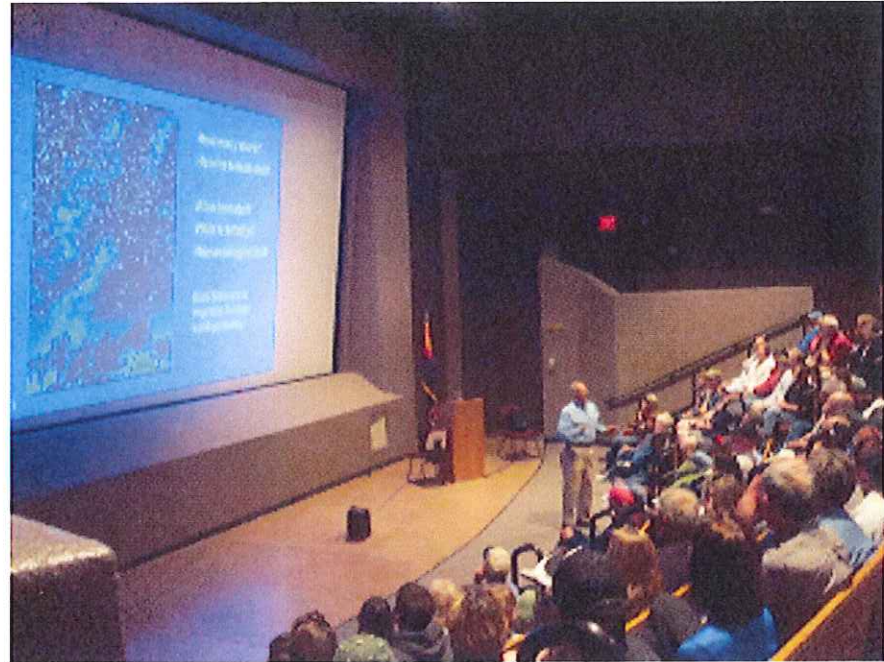
Kivas at Homolovi I and II



Director – Current Event

Kartchner Caverns
Star Night
September 24, 2011

Kartchner Caverns
Cave Fest
November 12, 2011



Director – Current Event

Dead Horse Ranch
State Park

Verde River Days
September 24, 2011

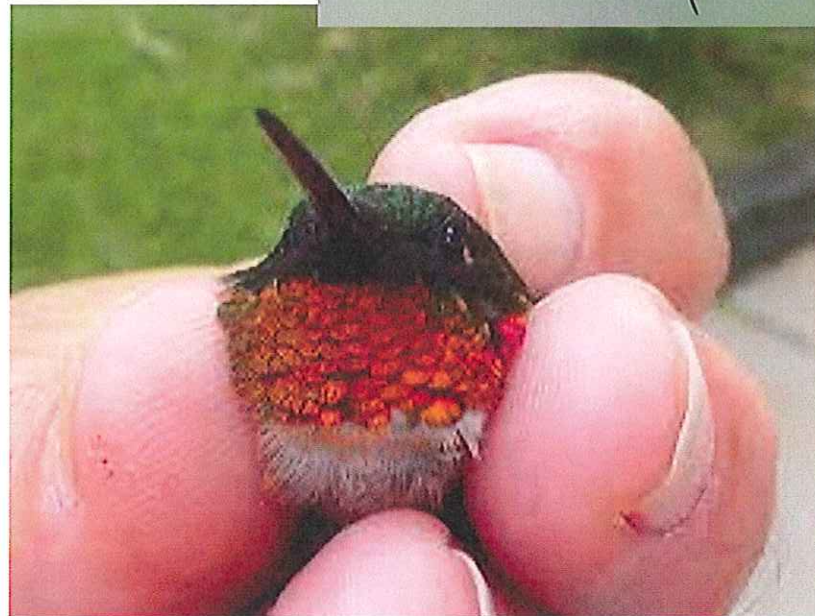


Director – Current Event

Sonoita Creek

Hummingbird
Monitoring
project

October 5, 2011



Director – Current Event

Tonto Natural Bridge
October 9

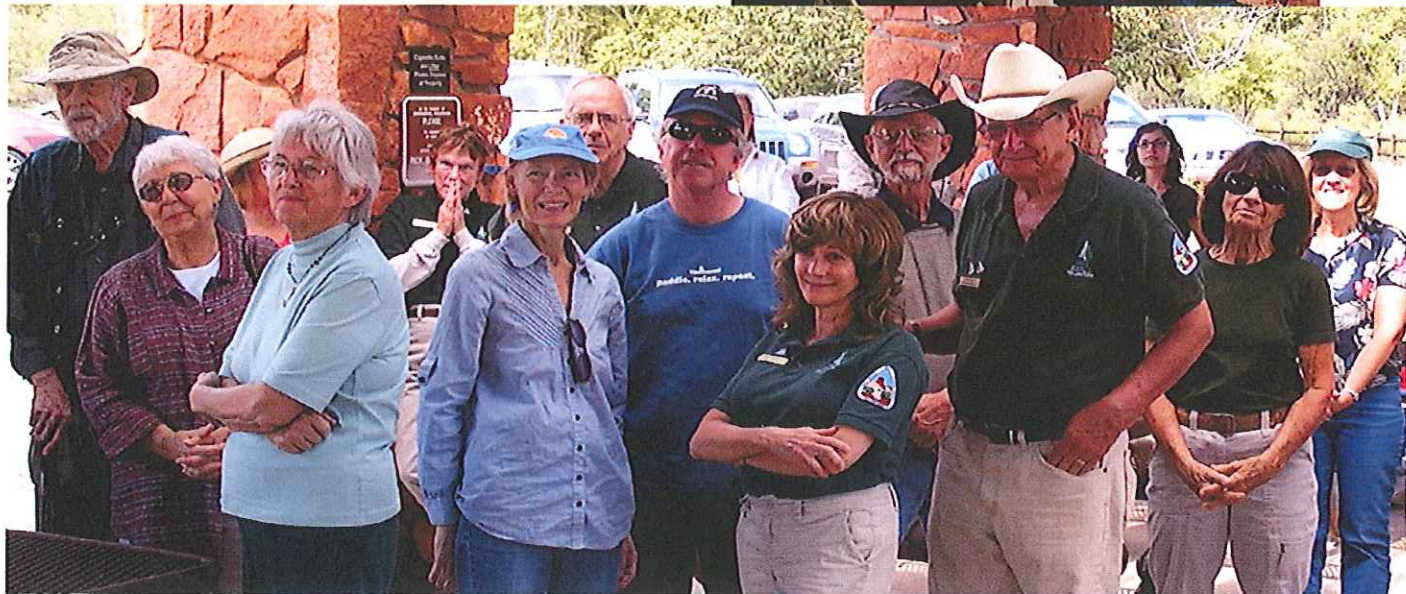
Rim Country Car Club
and Car Show

Volunteer
invention:
"the
Grabbinator"



Director – Current Event

Red Rock State Park
20th Anniversary
October 9, 2011



Director – Current Events

Red Rock State Park

October 11-12

Moonlight Hikes

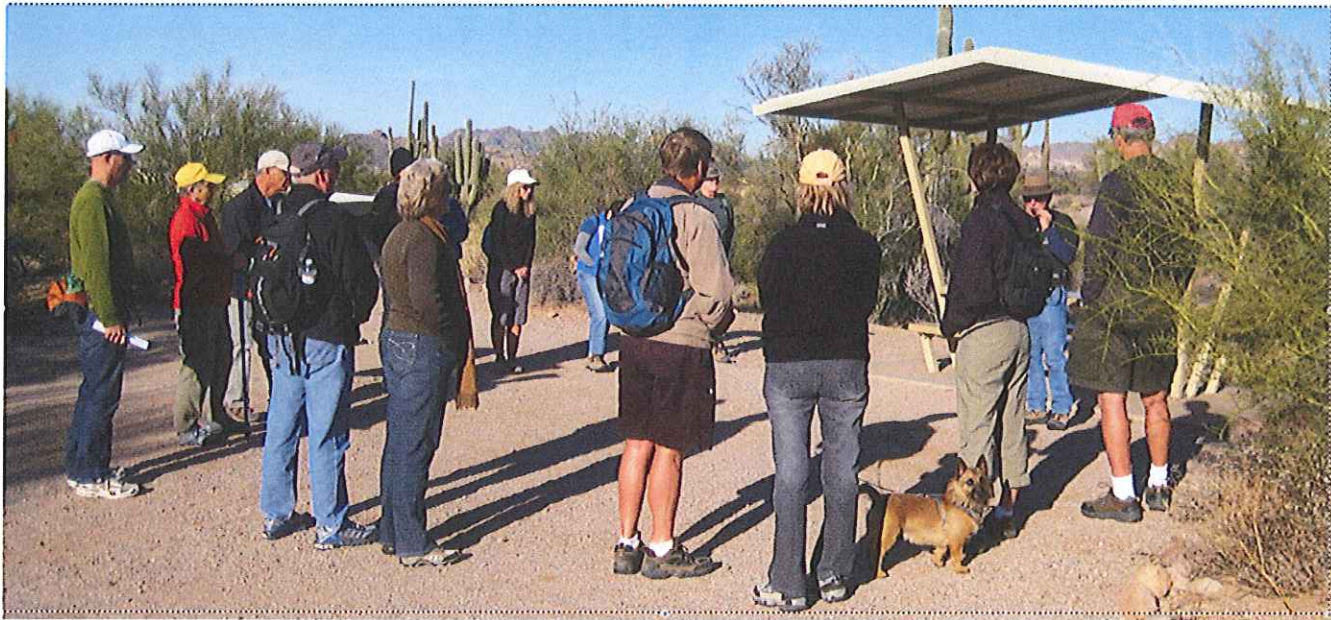


Director - Current Event

Lost Dutchman State Park

November 10 – Moonlight Hike

November 11 – Music and Moonlight



Director – Current Event

Alamo Lake State Park

November 19, 2011

5th Annual Star Party



Director – Current Event

Friends of Verde River
Greenway

Walton Family
Foundation

Grant \$480,000

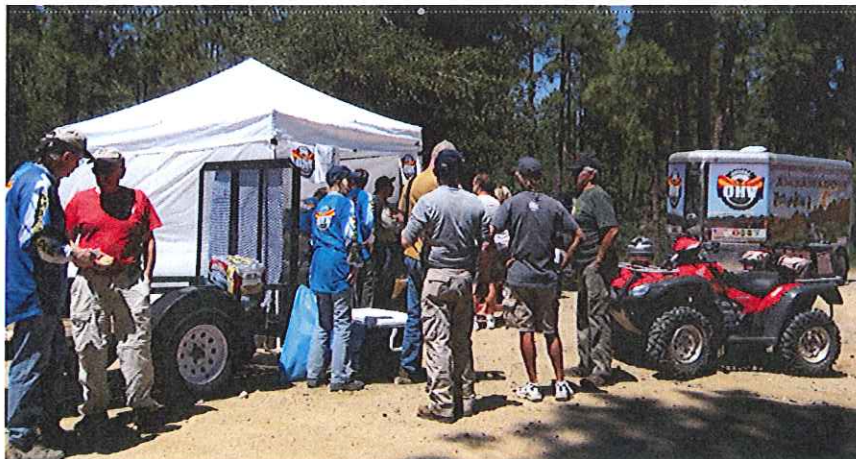
Invasive Species Removal



Director – Current Event

National Public Lands
Foundation

Landscape Stewardship
Award given to OHV
Ambassadors



Director – Current Events

Lost Dutchman State Park – Plane Crash tragedy
Wednesday, November 23, 6:30 pm

Park immediately closed to public/media by staff
Pinal County Sheriff's Emergency personnel set up in
day-use area



Director – Current Events

Future Events

December 2-3	Lake Havasu SP - Christmas Boat Parade of Lights
December 1-3	Buckskin Mountain SP - Vintage Trailer Roundup
December 10	Riordan Mansion SHP Holiday Party and Crafting
December 10	Fort Verde SHP - Victorian Holiday Events
December 16-17	Fort Verde SHP - Candlelight Tours
December 16-23	Yuma Quartermaster Depot SHP – Centennial Christmas Village
January 14, 15	Yuma Territorial Prison SHP - Gathering of the Gunfighters
February 11-14	CENTENNIAL EVENTS
February 21	Capitol Day for Arizona State Parks (tentative)
March	Arizona Heritage & Archaeology Month - Expo (Mar.3)
March 10	Cattail Cove SP – Geocache Bash
March 10-11	Picacho Peak SP – Civil War of the SW - Battle of Picacho Peak - Commemoration of 150 years (1862)

Attachment B



Arizona State Parks

Summary of Results from the Advisory Committees Decision Flowchart

Committee	Established by:	Purpose	Notes
AORCC - Arizona Outdoor Recreation Coordinating Commission	A.R.S. § 41-511.25	<ul style="list-style-type: none"> - Review plans - Review Land and Water Conservation Fund and State Lake Improvement Fund money and recommend to Parks Board - Establish and review grants for LWCF, SLIF, Law Enforcement Boating Safety Fund and Off-Highway Vehicle Recreation Fund 	<ul style="list-style-type: none"> - AORCC continues to serve the Board and demonstrate effectiveness by ensuring equitable and legal distribution of the LWCF, SLIF & LEBSF funds. They also advise the Board on the five-year State Comprehensive Outdoor Recreation Plan (SCORP), which is a federal mandate in order to receive federal LWCF money. - No other committee oversees the LWCF, SLIF or LEBSF monies. By statute, AORCC serves as the overseer and advisory group of the OHV Recreation Fund to the Parks Board, although, the Board has established the Off-Highway Vehicle Group (OHVAG) to oversee the OHV Recreation Fund. - AORCC continues to meet as needed. - AORCC is efficiently and effectively filled. It is a Governor appointed board. Required staff time is minimal. - AORCC recommends that there be more autonomy within the AORCC and that the statutorial membership be reconsidered during the next sunset review.
ASCOT - Arizona State Committee on Trails	Board Action Est. 1972, amended	<ul style="list-style-type: none"> - Advise Board on trails matters - Further the development of a network of trails throughout the state - Recommend Grants from non-motorized funds - Serve as non-motorized committee for federal Recreation Trails Program purposes 	<ul style="list-style-type: none"> - ASCOT continues to serve and demonstrate effectiveness through their independent review of trails grants and providing on-going training. It is the only entity in the state that looks from a complete statewide perspective at the development of a network of trails. - ASCOT continues to meet regularly both as a group and a sub-committee. - The five-year Statewide Trails Plan, which is approved by the Board, reflects the priorities of the public and decisions made by ASCOT are directly tied to the trails plan. - ASCOT has been streamlined in recent years in order to ensure its efficiency and effectiveness. The group has a subcommittee that performs specific research and makes recommendations, thereby minimizing required staff time. - ASCOT provides effective and sound advice to the Board and their current trail efforts stimulate the economy.
AZSITE - Consortium Advisory Committee	Executive Order 2006-03 Inventory required by Title 1, Section 101 (b)(3)(A) of National Historic Preservation Act (Public Law 89-665)	<ul style="list-style-type: none"> - Oversight management of the AZSITE Historic Property Database 	<ul style="list-style-type: none"> - The AZSITE Consortium Advisory Committee (AZSITE) is a unique entity that continues to provide important information to the AZSITE Consortium (Consortium) and provides oversight management of the AZSITE Historic Property Database. - AZSITE meets on a quarterly basis. Members and the public may attend via an internet webinar format. - AZSITE and the Consortium both contribute to the Board's mission. Regular communication between AZSITE and the Consortium ensures the priorities of the Board are reflected. - The nature of AZSITE and the reluctance of the Office of Boards and Commissions to approve appointments, makes it difficult fill vacancies on AZSITE. - The Consortium regularly voices its appreciation to the ASITE for the advice, recommendations and information provided.
CAB - Conservation Acquisition Board	A.R.S. § 41-511.23	<ul style="list-style-type: none"> - Solicit donations to Conservation Donation Account - Recommend to the Board appropriate grants from the Land Conservation Fund 	<ul style="list-style-type: none"> - There still remains to be distributed, approximately \$40 million in the Land Conservation Fund for Growing Smarter State Trust Land Acquisition Grants. In addition, there are still lands designated as suitable for conservation purposes and remain available for acquisition purposes. - CAB continues to demonstrate its effectiveness by meeting regularly on an annual basis and as needed to make recommendations to the State Parks Board concerning grants from the Land Conservation Fund. - CAB's roles and responsibilities are statutory functions and are solely performed by CAB.

GAAC - Governor's Archaeology Advisory Commission	A.R.S. § 41-847	<ul style="list-style-type: none"> - Advise State Historic Preservation Officer on education, law enforcement, state plan, assistance to private parties, research, and other public archaeology issues 	<ul style="list-style-type: none"> - Now more than ever, threats to Arizona's heritage resources are increasing significantly as the budgets and staffs of federal and state agencies, tribes, cities, and counties are decreasing. GAAC is a critical advocate for these resources and for helping the SHPO and State find solutions to help protect and preserve them. - The membership of GAAC is unique to the state, consisting of a high caliber of professional, avocational, tribal, and agency representatives that are sensitive to cultural issues, and that bring a diverse set of viewpoints to the table to assist the State in the preservation of prehistoric, historic, traditional, and contemporary ethnic heritage resources. - GAAC follows up on suggestions and problems posed to them by the SHPO, and provides the SHPO with their expert advice on finding appropriate and creative resolutions. - GAAC's work directly supports the Board's mission of managing and conserving Arizona's cultural resources.
HPAC - Historic Preservation Advisory Committee	Board Action Est. 1991, amended	<ul style="list-style-type: none"> - Review and make recommendations to Board and SHPO regarding Heritage Fund Historic grants - Advise SHPO regarding Heritage Fund grant priorities - Advise and assist SHPO - Assist with preservation plans - Assist public regarding Heritage Fund Historic Grants 	<ul style="list-style-type: none"> - HPAC sees their function as unique and singular and they believe their purpose still exists because: - HPAC believes the State's involvement in historic preservation is critical and that historic preservation is vital to the economy, HPAC recognizes that Arizona State Parks clearly values its historic parks and its role in historic preservation. - HPAC recognizes that State Parks identifies itself as a leader and prominent player in the historic preservation debate in the state. - HPAC is confident that the Heritage Fund will be restored in the future. - HPAC needs to remain active in order to be instrumental and effective in encouraging the re-instatement of the Heritage Fund. - HPAC is needed to carry forward the message of what the benefits of the Heritage Fund are with regard to historic preservation. - When Heritage Funds are re-instated, HPAC's background and expertise will be needed to handle the backlog of historic preservation grant requests. - HPAC's past performance exemplifies and demonstrates their effectiveness. They continue to provide the Board with substance and sound advice on historic preservation issues. - HPAC has been effective in reaching the outlining areas that often do not have a good sense of what resources they have available when it comes to bricks and mortars projects. - An example of how the HPAC has demonstrated the way it reflects and mirrors the Board was in the re-working of the grant manual and in creating the bi-annual cycle. This process involved and reflected the Board's input and unanimous approval. - HPAC continues to remain effectively and efficiently filled with members throughout the state. - HPAC continues to meet as a standing committee on an as needed basis.
HSRC - Historic Sites Review Committee	A.R.S. § 41-1352 Required by Title 1, Section 101(b)(1)(B) of National Historic Preservation Act (Public Law 89-665)	<ul style="list-style-type: none"> - Review nominations to the National and State Historic Registers of Historic Places - Provide general advice and guidance to SHPO - Standing Committee of the Arizona Historical Advisory Commission 	<ul style="list-style-type: none"> * In accordance with Federal and State statutes the function of the Historic Sites Review Committee is to provide professional expertise and advice to the State Historic Preservation Officer. The HSRC is technically a standing committee of the Arizona Historic Advisory Commission (AHAC). - The purpose of HSRC still exists because the preservation of the State's historic resources is an ongoing mission requiring review by dedicated professionals in the disciplines of architecture, history, architectural history, planning, prehistoric and historic archaeology, folklore, cultural anthropology, curation, conservation, and landscape architecture, or related disciplines. - The HSRC demonstrates their effectiveness by consistently providing professional expertise in the review of National Register Nominations and determinations of eligibility; providing general advice and guidance to the State Historic Preservation Officer. The State's involvement in assessing the eligibility of historic properties is federally and state mandated. Review is a critical step toward the preservation of historic resources and provides an opportunity for public input into the designation process. - The HSRC is the only review board designated by state and federal statute to advise the State Historic Preservation Officer on the eligibility of properties for listing on the State and National Registers of Historic Places. - The HSRC meets 3 times a year with additional meetings scheduled as necessary. - The Arizona State Parks Board (ASPB) is required by statute to maintain a State Register of Historic Places. The HSRC approves the placement significant State historic properties on the official State Register of Historic Places. - The State Historic Preservation Officer, in keeping with the National Historic Preservation Act for establishing the Historic Preservation Review Commission, appoints the nine members of HSRC. This significantly reduces involvement of staff for recruitment of vacancies. - The HSRC assists the ASPB in meeting statutory mandates of historic preservation by providing professional advice and guidance to the State Historic Preservation Officer.

<p>NAPAC - Natural Areas Program Advisory Committee</p>	<p>Board Action Est. 1976, amended</p>	<ul style="list-style-type: none"> - Advise Board and staff on Natural Areas program, including acquisition of Natural Areas, and management of State Natural Areas and Natural Areas within state Parks - Advise and assist the agency on science-based decision making 	<p>With current reduced Parks staffing, NAPAC is critical to providing science-based management recommendations regarding Natural Areas and natural resources, and maintaining a future role in acquisition of natural areas.</p> <ul style="list-style-type: none"> - NAPAC recently provided analysis and recommendations regarding grazing and management strategies at SRSNA. As per Board direction, NAPAC is also working toward management strategies and management plan development/review for all the Arizona Natural Areas. NAPAC has completed draft criteria for future land acquisitions and continually provides input on environmental impacts to watersheds involving state natural areas (federal actions affecting state properties). NAPAC provides input and evaluations on potential partnerships within the scientific community and others where it may benefit State Parks and the Board. - The State has a sovereign interest in protecting and maintaining ASP land into perpetuity. - NAPAC provides unique advice regarding conservation and science-based natural resource monitoring and management. No other Advisory Committee or entity provides these services to the Board. - NAPAC typically meets 8-10 times per year. (minimum quarterly) - Present NAPAC members provide much of the effort to recruit new members. This minimizes impacts to staff and allows for efficient recruitment to fill vacancies. - NAPAC is exactly aligned with the vision and strategic mission of the Board. Keywords extracted from the Board Strategic Plan include: managing and conserving, natural resources, sustainable management, planning, analysis and research, building partnerships, collaboration, collecting scientific data on natural resources to better inform decision making..... - NAPAC provides a diverse knowledge base within the field of Natural Resource Management, including biology, hydrology, geology, land use planning, fire management, range management, endangered species management, soils, landscape ecology, federal and state policy and direction.
<p>OHVAG - Off-Highway Vehicle Advisory Group</p>	<p>Est. in Statute 1991, statute repealed. Est. by Board Action 1996</p>	<ul style="list-style-type: none"> - Advise Board on OHV issues - Recommend Grants from motorized funds - Serve as motorized committee for federal Recreational Trail Program purposes 	<ul style="list-style-type: none"> - Without OHVAG the State would have no direct contact with the OHV community that is responsible for putting millions of dollars into the system. - OHVAG acts as a conduit between the State Parks Board and the OHV community. - OHVAG was instrumental in the creation of the Sticker Fund Program. - OHVAG has been very cohesive in coming up with solid recommendations to the Parks Board. - OHVAG is effective only if it is allowed to have a respective voice. - A program the size of OHVAG needs structured administration. - OHVAG might be better left up to the users, although OHVAG can't be effective without some degree of input from the Parks Board. - No other group does what OHVAG does. However, there is some duplication with Arizona Game and Fish from the education standpoint. - OHVAG believes that OHV is not prominently expressed as a priority by the Board, but the group believes that progress is being made and will continue to strive towards that. With a better line of communication OHVAG could certainly better understand and reflect the priorities of Board. As it stands, OHVAG does not know what those priorities are. - The Board is made aware of OHV priorities most significantly through the Statewide Trails Plan process. - OHVAG can be effectively filled, although the process needs to be streamlined and improved. - Staffing for the OHV program needs to be restored to the level it was in the past with money that is legislatively provided for that purpose. - OHVAG is responsible for the two following specific jobs: <ul style="list-style-type: none"> a) to represent the public and; b) help decide how to spend the specific money. - In recent actions of the Board, OHVAG's recommendations have been ignored. Staff's recommendations are approved over OHVAG's recommendations. - OHVAG recommends having an OHV user on the State Parks Board. - OHVAG can only provide effective advice to the Board, if they are allowed direct contact to the Board when OHVAG's recommendations differ from staff recommendations. Differences need to be very clear and defined. - OHVAG provides the best advice they can, but the effectiveness rests solely on the shoulders of the State Parks Board, but is not always be used to its fullest.

<p>PSPRS - Public Safety Personnel Retirement System</p>	<p>A.R.S. § 38-847</p>	<p>- Administer public safety retirement system</p>	<ul style="list-style-type: none"> - PSPRS basically has three functions: 1) Vote people into the retirement system 2) Approve withdrawals from the retirement system 3) Evaluate medical retirements (very important from the standpoint of protecting retirement assets.) - PSPRS meets regularly on an as needed basis - PSPRS reflects the priorities of the Board in that the Board chose to enter into the Law Enforcement Program. - In terms of staff time, it does not take a lot of time to administer the PSPRS program. - It is sometimes difficult to fill vacancies on PSPRS due to the reluctance of the Governor's Office to make appointments. - The role of PSPRS is of a more technical nature. - The role of PSPRS is not to advise the State Parks Board, but rather to support the Public Safety Retirement System, thereby looking out for the best interests of the State Parks Board.
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Attachment C
Arizona State Parks Board Action Report
Agenda Item #: H-2



Title: Consider Soliciting Applications for Specific Advisory Committees and Groups
 Staff Lead: Jay Ziemann, Assistant Director
 Date: November 30, 2011

Board Members	Aye	Nay	Absent	Abstain	Comments
Tracey Westerhausen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Walter Armer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Reese Woodling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Larry Landry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Alan Everett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
William Scalzo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Maria Baier	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approve ☒ Deny ☐ Amend ☐

Motion:

Walter D. Armer, Jr.: I move the Arizona State Parks Board direct staff to conduct a public solicitation to find qualified people interested in serving on the Arizona State Committee on Trails, the Off-Highway Vehicle Advisory Group and the Natural Areas Program Advisory Committee so that the Board may take action and appoint members at its March 21, 2012 meeting. I further move that the current members of the Historic Preservation Advisory Committee continue to serve until the Arizona State Parks Board is ready to seek new members.

Mr. Scalzo seconded the motion. The motion passed unanimously with Mr. Woodling, Mr. Landry and Ms. Baier absent.

Board Questions/Comments:

Mr. Ziemann said typically Advisory Committees address the Parks Board and new committees are appointed at the Parks Board meeting in November. He said this has been deferred because the Parks Board appointed new members just this past June and the Board is now appointing new members twice per year. He said going forward staff would typically urge the Board to appoint Advisory Committee members in the Spring and then sometime and the end of the calendar year. He said based upon the discussion and the self-assessment with Board members and with the Advisory Committees, staff is recommending a motion that includes three Advisory Committees with active members in which the Board chooses and who will have active work to do in the coming months. Staff suggests that after the holidays, staff would put out a public solicitation and try to find interested parties and fill vacancies on those three committees – the Arizona State Committee on Trails, the Off-Highway Vehicle Advisory Group and the Natural Areas Program Advisory Committee. In February staff would meet with these Committees and get their input and bring that item to the Board at the March meeting. He said the final committee is the Historic Preservation Advisory Committee (HPAC). He said this group was originally created to make recommendations on the Heritage Fund Grants for the Historic Preservation component of the Heritage Fund. He

Attachment C
Arizona State Parks Board Action Report
Agenda Item #: H-2

said although ASP's portion of the Heritage Fund is no longer around, the members of HPAC believe they could better influence public discussion to re-establish the Heritage Fund. Staff suggests the current members continue to serve and when the Parks Board desires they could replace members then.

Mr. Armer said he appreciated the Advisory Committees going through the self-assessment exercise and he hoped it would improve their workings in the future.

Status to Date:

At the request of the Arizona State Parks Board, staff gathered the attached information regarding the 10 advisory committees that aid the Arizona State Parks Board. Each of the 10 committees has met and completed a self-assessment, utilizing a Decision Flowchart model for Evaluating Agencies, Boards and Commissions, adopted by Governor Brewer's Commission on Privatization and Efficiency (COPE). An analysis is attached which might suggest that the Board eliminate, merge or continuously monitor the efficiency of each of the groups. (The Virginia Governor's Commission on Government Reform & Restructuring, *Interim Report to the Governor*, October 15, 2010, pp 16-17 originally designed the model.) The results of those discussions are attached.

It is anticipated that in March 2012, the Arizona State Committee on Trails will have 4 vacancies; the Natural Areas Advisory Committee will have 2 vacancies; the Off-Highway Vehicle Advisory Group will have 2 vacancies; and the Historic Preservation Advisory Committee will have 2 vacancies.

Time Frame:

Typically, Advisory Committees address the Board and new committee members are appointed in November. For the first time, the Board appointed new members in June 2011, and adopted a semi-annual appointment policy. In accordance with stipulated Board policy, Advisory Committee appointments would then typically take place every year in the spring and at the end of the calendar year.

Staff and Financial Resources:

Staff time allocated for each advisory committee is estimated in the Advisory Committee Roles attachment.

Relation to Strategic Plan:

Communications Goal: To effectively communicate with the public, policy makers, our partners, our peers and ourselves.

Relevant Past Board Actions:

- At its May 11, 2011 meeting, the Arizona State Parks Board adopted semi-annual membership solicitation for all Arizona State Parks appointed Advisory Committees.
- At the June 23, 2011 Parks Board meeting, Board member Walter D. Armer, Jr. requested staff do an analysis of the Advisory Committees.
- At its September 14, 2011 meeting, the Arizona State Parks Board discussed analysis and roles and responsibilities of Arizona State Park Advisory Committees and the Arizona State Parks Board.

ATTACHMENT D

Title: Operations Status Update Attachment
Date: November 30, 2011
Agenda Item #: I-3

A. Parks open without Financial Partnerships FY 2012:

1. Alamo Lake SP	
2. Buckskin Mountain SP	
3. Catalina SP	
4. Cattail Cove SP	
5. Dead Horse SP	
6. Fool Hollow Lake Recreation Area	
7. Kartchner Caverns SP	
8. Lake Havasu SP	
9. Lost Dutchman SP	
10. Patagonia Lake SP	
11. Picacho Peak State Park*	Reopened September 15, 2011
12. Slide Rock SP	
13. Tonto Natural Bridge SP	

B. Parks Operated by Arizona State Parks staff through Partnership Support:

1. Fort Verde SHP	Town of Camp Verde - \$70K agreement to June 30, 2012
2. Homolovi SP	Hopi Tribe - \$175K agreement to February 28, 2012
3. Jerome SHP	Yavapai County - \$30K agreement to August 31, 2012
4. Lyman Lake SP*	Apache County - \$22K Park closed for the season October 17, 2011
5. Red Rock SP	Yavapai County - \$30K, Benefactors of Red Rock - \$40K agreement to June 30, 2012.
6. Roper Lake SP	Graham County – agreement to June 29, 2012

*PARKS WITH SEASONAL OPERATING SCHEDULES

C. Parks Operated by Partners with no State Parks Staff:

1. Boyce Thompson Arboretum SP	University of Arizona & Boyce Thompson Foundation
2. McFarland SHP	Town of Florence
3. Riordan Mansion SHP	Arizona Historical Society
4. Tombstone SHP	City of Tombstone
5. Tubac Presidio SHP	Santa Cruz County & Tubac Historical Society
6. Yuma Territorial Prison SHP	City of Yuma & Yuma Crossing Heritage Area
7. Yuma Quartermaster Depot SHP	City of Yuma & Yuma Crossing Heritage Area

D. Parks that are Closed to the Public:

1. Oracle SP	Agreement with Friends of Oracle State Park to provide \$21,000, to reopen the park on a limited schedule, 6-months per year in the Spring of 2012.
2. San Rafael Natural Area	Park Closed. Grazing Special Use permit implemented. No public access. Agreement with the Town of Patagonia – a Town Marshall to live on site.

Attachment E
Arizona State Parks Board Action Report
Agenda Item #: H-4



Title: Consider Obtaining Public Comment on Proposed Arizona State Parks Fee Schedule
Staff Lead: Jay Ream, Assistant Director
Date: November 30, 2011

Board Members	Aye	Nay	Absent	Abstain	Comments
Tracey Westerhausen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Walter Armer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Reese Woodling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Larry Landry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Alan Everett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
William Scalzo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Maria Baier	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>	Amend <input type="checkbox"/>			

Motion:

Alan Everett: I move the Arizona State Parks Board direct staff to solicit public comment on the proposed Fee Schedule.

Mr. Armer seconded the motion. The motion passed unanimously with Mr. Woodling, Mr. Landry and Ms. Baier absent.

Board Questions/Comments:

Mr. Ream said he would refer to page 10A in the Board Report, which is a summary of the proposed fees. This is included in these minutes as Attachment F.

Mr. Ream said the Board would not be approving fees but approving directing staff to solicit public comment. He said the public comment process would include a posting at each park, by mail, email and on the Arizona State Parks website - AZStateParks.com. In addition a press release would be sent out to all media outlets and that would be posted on the website as well.

Mr. Ream said the recommended fee changes are separated into three types. The first type is Administrative. These are to accommodate changes created by the implementation of the reservation system. The second type is Day-Use (entrance fees). He said staff is recommending a range of fees similar to the range in the camping fee structure. The final type is Camping Fees and the ranges that have already been established there and increasing them in several cases. He explained the details on each type and that is included in these minutes as Attachment G.

Mr. Ream noted that in the per person entrance fees the fee prices are all over the board and range from \$2-\$7. These might include \$7 to go on a tour at Riordan Mansion and \$2 for a child aged 7-13 to get into a Historic Park. He said staff is asking the Board to somewhat standardize these fees between \$2 and \$10. This is because changing these fees takes 6-8 months from taking it through the Fee Committee, bring to the Board and then get out to the public. In addition ASP is getting requests from partners who are now managing these parks who would like to raise, lower or move

Attachment E
Arizona State Parks Board Action Report
Agenda Item #: H-4

fees during seasonal times. It is difficult to bring individual fees such as those to the Board and work with the partners as well. If there is a range then the partner could raise the fees and if ASP takes the park back then ASP could lower the fee since it is still in that range approved by the Board. He noted that when there is a range of fees all changes within the established ranges would require the approval of ASP's Executive Director.

Mr. Everett asked if these would be open for public comment. Mr. Ream answered affirmatively. Mr. Everett said he thought there was no need to discuss these until after the public comment period.

Mr. Ream noted that the proposed Camping recommendations create new ranges for camping. The purpose and affect of these changes will provide standardization of the fee schedule across the camping parks and allow for incremental and/or seasonal fee changes all year long. He said this is revenue management. With the implementation of the reservation system, parks have the opportunity to price campsites according to demand or location in the park. Visitors making reservations would have the choice of premium campsites or one with fewer amenities. He said since camping reservations are being made 12 months out, parks would have the ability to post in advance any seasonal or promotional rates without going through the formal fee change process. The benefit to using a range is a lifetime caused by bringing small incremental changes to the Parks Board. The process usually takes six months and with the new reservation system that could increase to 18 months to a year because camping reservations are being made 12 months in advance.

Chairman Westerhausen asked if there was a provision for a group rate discount. Mr. Ream answered that ASP does have group rate discounts for day-use but they do not apply for camping or group use.

Mr. Ream reminded the Board that he is not asking for approval of the fees but asking for approval to go out for public comments. Staff would bring a recommendation to the Board at its February 15, 2011 after receiving comments from the public and providing the public's comments to the Board.

Mr. Scalzo said the bottom of the non-electric campsite range was \$12 but for only one park and asked why it was lower when the other park ranges begin at \$15.

Mr. Ream said there are a few sites with very few amenities at Alamo Lake. This is popular with fisherman and sites Boy Scouts camp. ASP keeps a lower price on some of these tent only areas and gives ASP an opportunity to provide pricing in that low range to allow people primitive camping.

Ms. Bahl said staff could amend that range through the Board's direction and get the public comments on a \$15-\$25 range.

Mr. Scalzo said he would like to see the minimum changed to \$15. He said it is a privilege to spend the night in those facilities and the remoteness makes people who fish that much happier.

Attachment E
Arizona State Parks Board Action Report
Agenda Item #: H-4

Mr. Ream said staff would make that change before the information goes out for public comment.

Status to Date:

The Arizona State Parks (ASP) "Fee Team" initiated the annual fee review and has completed and submitted its recommendations. Input for the recommendation was provided by various sources, including State Parks personnel, visitor comments and survey data from the 11 Western States, county and state parks systems and businesses with similar facilities.

The recommended fee changes are submitted for various purposes. Administrative changes include additions to the standard annual pass, fees for ramadas to comply with the reservation system guidelines and standardization of the facility use fees. Proposed changes for Entrance/Day-Use fees set a standardized range for per-person park entrance fees and establish new fees for boat-in-sites and seasonal use fees. For camping the proposed changes standardize the fee schedule, this allows for incremental increases and/or seasonal fee increases or fee decreases.

Arizona State Parks is operating more like a business everyday; these changes provide parks the flexibility to quickly respond to market trends and make changes within the fee ranges set by the Parks Board. Typically fee changes take as much as 6 months from proposal to implementation, with the deployment of the online reservation system this time frame could be increased to 18 months, due to 12 month advanced reservations. All fees will be posted at each park and within the reservation system; changes to any posted fee (within the established ranges) will require review by Executive Staff and approval by the Executive Director.

Recommended Changes to ASP Fee Schedule:

Administrative:

- All Parks - Arizona State Parks Standard Annual Entrance Pass. Modify the restriction of use to read (*modification is in bolded text*):
"Valid at all Arizona State Parks facilities for day-use activities only, except at Buckskin Mountain/River Island, Cattail Cove and Lake Havasu State Parks on Fridays, Saturdays, Sundays, and recognized State Holidays **from April 1st through October 31st**. Additional Program and Special Event Fees may apply." (This change has the effect of increasing the number of days the pass is accepted at the Colorado River Parks).
- Kartchner Caverns SP – Set reservation-rebooking fee at \$5. (new fee)
- Reservation Fee – Set a reservation fee for Ramadas in the Reservation fee schedule of \$5.00 per reservation. (new fee)
- All Parks - Set Facility Use fees for Ramadas, Group Day Use and Group Camping areas at \$15.00 (minimum) when making reservations for those facilities.

Entrance/Day-Use:

Attachment E
Arizona State Parks Board Action Report
Agenda Item #: H-4

- Cattail Cove State Park (SP) - Set Day Use fee for Boat-in-Sites at \$10.00. (new fee)
- Patagonia Lake SP - Set Day Use fee to \$15.00 from \$10.00 on Saturday, Sunday and Holidays from Memorial Day weekend to Labor Day weekend.
- Fort Verde State Historic Park (SHP), Jerome SHP, McFarland SHP, Tombstone Courthouse SHP, Tonto Natural Bridge SP, Tubac Presidio SHP, Yuma Quartermaster Depot SHP and Yuma Territorial Prison SHP – Set entrance fee range at \$2.00 to \$10.00 per person* (current fees vary from \$2.00 to \$7.00 per person).

***All fee changes within the established range require approval by the Executive Director of ASP.**

Camping:

- Buckskin Mountain SP - Set Cabana range at \$20.00 - \$50.00*.
- Cattail Cove SP and Patagonia Lake SP - Camping Boat-in-Site range at \$15.00 - \$50.00
- Camping Parks - Set Non-Electric and Electric campsite fee ranges for all parks.
Non-Electric Campsite \$12.00 - \$25.00*.
Electric Campsites \$20.00 - \$50.00*.

***All fee changes within the established range require approval by the Executive Director of ASP.**

Time Frame:

Upon Arizona State Parks Board approval, staff will post the proposed ASP Fee Schedule and proposed changes on the Arizona State Parks website and issue a press release to media outlets regarding fees beginning December 1, 2011 through January 13, 2012 to obtain public comment. Staff will return the ASP Fee Schedule with the final recommended changes and public comments to the Arizona State Parks Board for consideration at its February 15, 2012 meeting.

Staff and Financial Resources:

ASP Fee Team will review and revise fee adjustments as necessary for final recommendations. No additional financial resources will be needed for this process.

Relation to Strategic Plan:

Resources: To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Relevant Past Board Actions:

- The Arizona State Parks Board approved State Park User Fees Adjustments at its November 17, 2010 meeting.
- The Arizona State Parks Board approved State Park User Fees Adjustments at its State November 13, 2009 meeting.

Summary of Proposed Fee Changes
November 30, 2011

ADMINISTRATIVE

Reservation Fee	Current	Proposed
Ramada	na	5.00
Kartchner Tour		
Rebooking fee	na	5.00
Facility Use Fee	Current	Proposed
	Minimum	Minimum
Group Day Use	25.00	15.00
Group Camping	25.00	15.00
Ramada	na	15.00

ENTRANCE

Cattail	Current	Proposed
"Boat-In Sites" Day Use Fee	15.00	10.00

Patagonia	10.00	15.00
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Saturday, Sunday and Holidays from Memorial Day weekend to Labor Day weekend.

	Current		Proposed	
	Ages 7-13	Ages 14 & up	Ages 7-13	Ages 14 & up
Ft. Verde	2.00	4.00	2.00 - 10.00	2.00 - 10.00
Jerome	2.00	5.00	2.00 - 10.00	2.00 - 10.00
McFarland	2.00	5.00	2.00 - 10.00	2.00 - 10.00
Riordan	3.00	7.00	2.00 - 10.00	2.00 - 10.00
Tombstone	2.00	5.00	2.00 - 10.00	2.00 - 10.00
Tonto	2.00	5.00	2.00 - 10.00	2.00 - 10.00
Tubac	2.00	4.00	2.00 - 10.00	2.00 - 10.00
Yuma Prison	2.00	5.00	2.00 - 10.00	2.00 - 10.00
Yuma QMD	2.00	4.00	2.00 - 10.00	2.00 - 10.00

Note: Group fees would be determined on a straight 20% off from the established per person fee.

CAMPING

Cabana / Boat Site	Current	Proposed Range
Buckskin (Cabana)	20.00 - 30.00	20.00 - 50.00
Cattail (Boatsite)	15.00 - 20.00	15.00 - 50.00
Patagonia (Boatsite)	15.00 - 20.00	15.00 - 50.00

	Current Range	Current Range	Proposed Range	Proposed Range
	Non Electric	Electric	Non Electric	Electric
Alamo Lake	13.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Buckskin	14.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
River Island	14.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Catalina	15.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Cattail	na	20.00-35.00	na	20.00 - 50.00
Dead Horse	12.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Fool Hollow	12.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Homolovi	10.00-13.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Kartchner	na	20.00-35.00	na	20.00 - 50.00
Lake Havasu	15.00-20.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Lost Dutchman	15.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Lyman	15.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Patagonia	15.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Picacho	15.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Red Rock*	12.00	na	12.00 - 25.00	na
Roper	15.00-17.00	20.00-35.00	12.00 - 25.00	20.00 - 50.00
Sonoita**	12.00	na	12.00 - 25.00	na

** Red Rock camping is for educational groups only - 1-6 persons per group.*

*** Sonoita camping by reservation only.*

Attachment G

BOARD ACTION ITEM

H.4.

Consider Obtaining Public Comment on Proposed
Arizona State Parks Fee Schedule

BOARD ACTION ITEM

H.4.

Administrative Proposals

1. ASP Standard Annual Pass. Modify the restriction of use to add "from April 1 – October 31"
2. Rebooking fee Kartchner tours \$5 (new)
3. Reservation Fee – Establish fee for ramadas at \$5 per reservation (new)
4. Decrease minimum facility use fees for ramadas, group day use and group camping areas to \$15 minimum

Entrance/Day-Use Fees Proposals

1. Cattail Cove SP – Establish Day-Use fee for boat-in sites at \$10 (new)
2. Patagonia Lake SP – Increase boat-in Day-Use fee to \$15 on Sat., Sun., and Holidays from Memorial Day weekend to Labor Day weekend
3. Per Person Entrance fees – Establish Entrance fee range at \$2 to \$10 per person

BOARD ACTION ITEM

H.4.

Camping Proposals

1. Buckskin Mountain SP – Increase cabana range to
\$20 - \$50
2. Cattail Cove SP & Patagonia Lake SP – Increase camping
boat-in site range to \$15 - \$50
3. Camping parks – Ranges of pricing
Increase non-electric campsite ranges \$12 to \$25
Increase Electric campsites \$20 to \$50

**All fee changes within the established range require approval by the Executive Director of ASP*

BOARD ACTION ITEM

H.4.

Staff recommendation

Staff recommends that the Arizona State Parks Board direct staff to solicit public comment on the proposed fee schedule

Timeline

Staff will bring final recommended changes and public comments to the Arizona State Parks Board for consideration at its February 15, 2012 meeting